

Gen-E 2023 Protocol Guides for Delegates

Welcome to your Protocol guidelines for Gen-E.

These instructions have been put together to ensure the smoothest & safest experience for all the delegates of the Gen-E 2023 Istanbul Conference.

Please distribute this document with all the members of your delegation.

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House Rules

Kindly note that this is an inclusive, non-alcoholic, non-political, non-violent and anti-bullying event.

Gen-E is an event which brings together individuals from 41+ countries from various backgrounds and everyone should be treated with respect. In the nature of the competition, the competing students are expected to practice good sportsmanship among their peers. In addition to the competition elements, this is an experience that can serve as a great opportunity to network, meet like-minded individuals and continue expanding and development our knowledge and insight.

Any individual who does not adhere to these principals for Gen-E 2023 will be approached and should the individual persist with lack of abiding by these principals, may be asked to leave the conference.

It is highly appreciated that country coordinators align with their delegation with respect to the Gen-E principals.

General Information

1. 1 Turkish Volunteer will be assigned to each Delegation Group to assist you through your experience – please make sure to save their contact
2. Airport Transfers are only provided
 - From the airport to the WOW Convention Centre on arrival on the 9th, 10th & 11th July
 - From the WOW Convention Centre to the Airport on the 14th of July

Airport Transfer to or from any other location will NOT be provided. Support on how to

3. All delegates will be provided with the following two items, which are expected to be worn at ALL TIMES
 - a. A conference name tag
 - b. A conference wristband
4. Bars & Alcohol on-site
 - a. The organisers will not supply any alcohol during the event as part of the activities
 - b. The organisers will not be responsible for any purchase of alcoholic beverages
 - c. Consumption of alcohol under the age of 18 is ILLEGAL!

Emergency Numbers

National Emergency Number

112

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Travel Insurance

It is expected that delegates have obtained their own Travel Insurance to cover any emergency or medical costs incurred.

Transportation around Istanbul

As part of the Conference Package Airport Transfers provided include only the following:

- From the airport to the WOW Convention Centre on arrival on the 9th, 10th & 11th July
- From the WOW Convention Centre to the Airport on the 14th of July

Airport Transfer to or from any other location will NOT be provided

Main methods of Transportation in Istanbul – for personal use

For those who will wish to use transportation within Istanbul these are the main methods you can refer to here: <https://visit.istanbul/tr/ulasim-2/> ; <https://blog.turkishairlines.com/tr/istanbulda-ulasimla-ilgili-bilmeniz-gerekenler/>

- Metro
- Bus
- Read about Taxi System in Istanbul: <https://istanbul-international-airport.com/tr/transportation/istanbul-taxis/>
 - UBER
 - biTaksi - <https://www.bitaksi.com/en>

Medical Assistance

Should a situation arise when a delegate requires any medical assistance:

- During conference activities at the WOW Conference Centre – seek assistance from the volunteer; look out for on-site first aid/ambulance
- During Bosphorus Boat Tour – Seek out the Cabin Crew and if needs be national emergency will be contacted

More information

Private hospitals close to the WOW Conference Centre

- Medical Park Bahçelievler - <https://goo.gl/maps/sWNDZFUZwBLYfFBP9>
- Vital Hospital - <https://goo.gl/maps/TQf9Ba3aojDrHr1D9>
- Memorial Bahçelievler - <https://goo.gl/maps/rQ5bhxTbUygE1bx59>



Possession of Valuables

Attendees are responsible for the care and security of their valuables. The hotel's bedrooms each have safety deposit boxes which attendees are encouraged to use to store valuables.

Local Issue/Emergency Action needed

In the case of any local activity that might require following emergency protocol, the delegations are advised to follow instructions provided by the volunteers, or conference staff members.

Police will be contacted should their support be required to ensure safety of the delegates.

